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# **ORDER FOR SUPPLIES OR SERVICES**

PAGE NO

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# ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO

3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

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11/19/2019 68HERC19D0003

ORDER NO. 68HERC20F0052

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	000FK8 Budget (BOC): 2583 Job #:					
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	Funding Flag: Complete					
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	Conference					
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# PERFORMANCE WORK STATEMENT CONTRACT NO. 68HERC19D0003 TO-68HERC20F0052

# <u>TITLE</u>: Support to the 2019 US EPA First Annual Conference on New Approach Methods: Alternatives to Animal Testing

**Specify Section & Paragraph SOW:** E2, Risk Assessment Support; Administration and Technical Support for Meetings

**PERIOD OF PERFORMANCE:** CO award to Six months

## I. PURPOSE

The purpose of this task order is to provide services to the U.S. Environmental Protection Agency's (hereinafter EPA or Agency) for administrative and technical support to the **2019 US EPA First Annual Conference on New Approach Methods (NAM): Alternatives to Animal Testing**, to be hosted at an EPA facility in Washington, DC the week of December 16, 2019. Conference attendance is expected to be about 150 attendees.

The desired goals of the invitation-only conference are the following:

- Learn about advances in the NAMs field
- Provide a common understanding of the state of the science in the development of NAMs
- Explore approaches to developing scientific confidence
- Set expectations in the performance of NAMs relative to existing animal models

The task order has two major components: (1) the preparation for the two-day conference to take place in EPA space in Washington, DC; and (2) on-site technical support during the 2-day conference.

#### II. BACKGROUND

Over the past several years, the Agency has made significant efforts to reduce, replace, and refine its animal testing requirements, and will continue to lead the way among the federal agencies. EPA OCSPP and ORD have been tasked to identify additional opportunities to take accountable steps to significantly reduce (and eventually eliminate) the number of mammals used in testing to meet the 2025 and 2035 goals set forth in the EPA Administrator September 10, 2019 memorandum. In addition, the advent of new approach methods (NAMs) for generating safety information on chemicals provides an opportune time to take stock of what chemical risk assessments could look like in the 21<sup>st</sup> century. To modernize risk assessment, there is a need to demonstrate how the data and tools can be incorporated into future risk assessments, in particular for chemicals with limited information. These advances come as the modernization of the Toxic Substances Control Act, the review of the European chemicals management law, the next phase of the Canadian Chemical Management Plan, and many international chemical management policies and laws, have escalated the need to enable sharing of data and knowledge across this regulatory landscape.

The **2019 US EPA First Annual Conference on New Approach Methods: Alternatives to Animal Testing** will be by invitation only with a cross-sectional mix of stakeholders and scientific experts. The purpose of this two-day conference is to engage a cross-sectional mix of EPA stakeholders and scientific experts in a dialogue about using new approach methods to evaluate chemicals for potential health effects. The first day of the conference will include a group of invited stakeholders and appropriate EPA staff. The conference will consist of presentations by scientific experts from outside and inside the Agency – with the vast majority being from outside – to inform attendees and the general public on advances in the NAMs field. Speakers will present on the state of the science in NAMs related to the development of new models, overcoming technical and social barriers, and advances in data analysis and computational modeling to better extrapolate effects on human health.

The second day of the conference will be for EPA personnel only to compile the information gathered during the first day and discuss next steps. The EPA workgroup is preparing a draft agenda for the conference as well as a list of invitees and potential speakers and will share these documents with the contractor when they are ready. The workgroup is planning on having a closed-door workshop for EPA personnel the day after the conference to compile information and discuss how to align Agency efforts on alternative testing and implement the US EPA Administrator's September 10, 2019 memorandum.

## III. STATEMENT OF WORK

#### **Task 1: Establish Communication**

Within 3 days of award of this TO, the Contractor shall schedule a conference call (not to exceed 1 hour) with the TO-COR, ALT TO-COR, and appropriate contractor staff to clarify outstanding questions and confirm the schedule and specific tasks.

# Task 2: Staffing Plan, and Quality Assurance Project Plan (QAPP)

The Contractor shall prepare a Technical Work Plan in response to the Contracting Officer's RFP describing how the work outlined in this Performance Work Statement will be performed, including deliverables, a schedule, budget, and level of effort. The Contractor shall also prepare a Staffing Plan, which shall be submitted as part of the RFP, which shows assigned personnel by task and the qualifications of the proposed personnel. The Contractor shall provide expertise in administrative and technical support to a conference.

#### Task 3: PRE-CONFERENCE PREPARATION

## Task 3.1. Securing Hotel Block of Rooms:

The contractor shall find and reserve a hotel near the EPA Washington DC location during the week of December 16. The Contractor shall secure a block of rooms at the hotel at the government rate for participants traveling to the conference. Preference should be given to a hotel within walking distance of the Washington DC location or close to a metro station. The Contractor shall work closely with the EPA TO-COR in selecting the conference hotel(s).

## Task 3.2. Pre-registering Conference Participants:

The Contractor shall work with the necessary EPA web and IT personnel in developing an EPA based (mobile-friendly) conference registration website. At the very least, the website shall include a pre-registration page that contains information on hotel block of reserved rooms, and other pertinent logistical information. Upon receipt of a registration request, the Contractor shall ensure the person

requesting registration is on the list of invitees as provided by the EPA TO-COR. If not, the Contractor shall contact the TO-COR on whether to accept or decline the registration. The Contractor shall confirm a successful registration with the registrant or let the registrant know if the registration cannot be accepted.

The Contractor shall provide a list of pre-registrants, by way of a spreadsheet or other digital means, 4 weeks prior to the conference, and again beginning each week thereafter until the start of the conference, unless there were no new pre-registrants added during that period.

## Task 3.3. Coordinate Refreshments for the Conference:

The contractor shall coordinate refreshments for conference participants. Refreshments include continental breakfast, lunch and snacks throughout the day.

## Task 3.4. Coordinate Travel for Up to Five Invited Speakers

The contractor shall coordinate travel arrangements and fund travel for up to five speakers invited to the conference.

#### **Task 4: CONFERENCE SUPPORT**

# Task 4.1 On-site Technical Support during Conference (e.g. Coordination with speakers, securing on-site Audio/Visual, IT support:

- The contractor shall attend the conference in-person, provide administrative and technical support for the duration.
- The contractor shall, when given a list of potential speakers, moderators, key audience members and other audience categories, obtain their appropriate power point presentations and organize these presentations in an appropriate manner to be ready to load onto EPA computers at the conference. The contractor will confirm moderator participation in cooperation with the TO-COR.
- The contractor shall coordinate with EPA facility lead to ensure that all equipment needed at the meeting is available, to include microphone equipment, laptop computers, etc., as needed and specified by the EPA TOCOR.
- The contractor shall staff a registration table each day of the meeting and shall provide table tents and name badges of participants. The contractor shall also photocopy additional sets of handouts and materials as may be required during the course of the conference, on a fast turnaround basis, as requested by the EPA TOCOR.
- The contractor will facilitate conference presentations, record discussions, action items, and decisions.
- The contractor shall set up and manage the webinar and troubleshoot any issues related to the webinar during the conference. The contractor shall also monitor webinar activity and questions for the duration of the meeting.
- The contractor shall deliver to the EPA TOCOR any materials not distributed at the meeting or materials left behind by participants within two working days after the meeting.

#### **Task 5: CONFERENCE REPORT**

- The contractor should summarize conference proceedings and distill discussion items as well as next steps.
- The contractor should summarize the proceedings for both days of the conference and provide the report to EPA following the conference.

## IV. ANTICIPATED DELIVERABLES

All products by the Contractor must be of high quality, written in a clear concise style, with a logical organization and presentation. Deliverables shall be provided to EPA in electronic formats compatible with EPA-supported software e.g., MS Office 2013 (or later) spreadsheets and documents.

## V. DELIVERABLES AND SCHEDULE

Task 1. Initial Conference Call	3 days after award of Task order
Task 2. Work, Staffing Plan	20 days after award
Task 3. Secure Hotel for lodging	20 days after award
List of Registrants	4 weeks prior to conference and weekly up to conference date
Task 4. 1st draft of Notes of proceedings	7 days after end of conference
Final version of Notes	5 days after TOCOR approval of draft

Note: All days are calendar days.

## VI. MANAGEMENT CONTROLS

- 1. All deliverables shall be reviewed for conformance to the requirements of this task order before being approved as final.
- 2. The contractor shall comply with other applicable requirements for final task order reports stipulated in contract.

### VII. NOTICE REGARDING GUIDANCE PROVIDED UNDER THIS PROJECT

Guidance is strictly limited to technical and analytical support. The contractor shall not engage in activities of an inherent governmental nature such as the following:

- (1) Formulation of Agency policy
- (2) Selection of Agency priorities
- (3) Development of Agency regulations

Should the contractor receive any instruction from an EPA staff person that the contractor ascertains to fall into any of these categories or goes beyond the scope of the contract or task order, the contractor shall immediately contact the PO, TO-COR or CO.

## VIII. SPECIAL CONDITIONS AND ASSUMPTIONS

The contractor shall hold a conference call with the EPA TO-COR at the initiation of the task order, and shall provide a bi-weekly update to the TO-COR by telephone for the duration of the task order, in addition to the standard reporting requirements of the contract.

# **IX. EPA CONTACT INFORMATION**

Copies of all correspondence pertaining to the performance of this task order shall be sent to the PO.

# Task order Manager (TO-COR):

Monica Linnenbrink U.S. EPA, ORD/CCTE Research Triangle Park Durham NC 919-541-1522

# Alternate TO-COR:

AMENDMENT OF SOLICITATION/MODIFICA	ATION OF CONTRACT		1. CONTRACT ID CODE	PAGE	OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REC	UISITION/PURCHASE REQ. NO.	5. PROJECT	NO. (If applicable)
P00001	See Block 16C	PR-C	RD-20-00513		
6. ISSUED BY CODE	CAD	7. ADI	MINISTERED BY (If other than Item 6)	CODE	
CAD US Environmental Protection 26 West Martin Luther King D Mail Code: W136 Cincinnati OH 45268-0001	J 1				
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
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# **ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers. DATE OF ORDER CONTRACT NO. ORDER NO. 68HERC20F0115 01/28/2020 68HERC19D0003

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	12,200,530 30	UNIT	AMOUNT	QUANTITY
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E F F	CAD  US Environmental Protection Agency 26 West Martin Luther King Drive Mail Code: W136 Cincinnati OH 45268-0001 Period of Performance: 01/28/2020 to 01/27/2022  Identification and Characterization of ORD Products Used to Support 250 EPA Regulations Human Health and Risk Assessment ICF Contract # 68-HERC-19D-0003					
] 001	Identification and Characterization of ORD Products Used to Support 250 EPA Regulations Human Health and Risk Assessment ICF Contract # 68-HERC-19D-0003 Task Order # 0021				62,720.00	
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# **ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION**

PAGE NO

3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER CONTRACT NO. 01/28/2020 68HERC19D0003

ORDER NO. 68HERC20F0115

EM NO.	SUPPLIES/SERVICES	QUANTITY ORDERED			AMOUNT	QUANTIT
(a)	(b)	(c)	(d)	PRICE (e)	(f)	ACCEPTE (g)
21 10	19-20-C-2632000-000F84-2532-26A5C-1926	***				86 1951
	1AC929-004 BFY: 19 EFY: 20 Fund: C					
	Budget Org: 2632000 Program (PRC):					
	000F84 Budget (BOC): 2532 Cost: 26A5C					
	DCN - Line ID: 19261AC929-004					
	Funding Flag: Complete					
	Funded: \$1,130.00					
	Accounting Info:					
	20-21-C-2632000-000FK6XR2-2532-26A5C-1					
	9261AC929-005 BFY: 20 EFY: 21 Fund: C					
	Budget Org: 2632000 Program (PRC):					
	000FK6XR2 Budget (BOC): 2532 Cost:					
	26A5C DCN - Line ID: 19261AC929-005					
	Funding Flag: Complete					
	Funded: \$1,378.50					
	Identification and Characteristics - 5 CDD					
	Identification and Characterization of ORD					
	Products Used to Support 250 EPA					
	Regulations Human Health and Risk					
	Assessment ICF Contract # 68-HERC-19D-0003					
	Task Order # 0021					
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#### PERFORMANCE WORK STATEMENT

# Human Health and Risk Assessment Contract # 68HERC19D0003 Task Order # 0021

TITLE: Identification and Characterization of ORD Products Used to Support 250 EPA Regulations

Specify Section & Paragraph SOW: Sections F and G

PERIOD OF PERFORMANCE: Award to 12 months

#### **BACKGROUND**

ORD science and technology inform and support a variety of EPA regulations and guidance. An ORD product may have a significant role in informing and/or supporting a regulation or guidance (or some aspect of the regulation) or may play more of a contributing role. The ORD product may inform different aspects of a regulation or guidance (e.g., the statutory finding and a regulatory standard). There may also be multiple ORD products that contribute to a regulation. The types of regulations and guidance that rely on ORD products vary in scope and impact. Thus, it is important not only to capture the number of ORD products that contribute to the Agency's regulation and the lab centers responsible for these products, but also the relative importance of the regulatory action and the relative importance of the ORD product to that regulation. For these additional factors, the following are key:

- The type, scope and level of impact of the regulation
- How the ORD product informed the regulation or guidance (e.g., statutory finding, setting a regulatory standard)
- The extent to which the ORD product informed the regulation or guidance or some aspect of the regulation or guidance
  - Was it the primary source informing or supporting the action?
  - o Was it significant but not the primary source?
  - Was it one of several contributing products?

EPA has developed a database to capture this information which contains information on 250 regulatory activities. The database identifies various aspects of each regulatory action. It also has fields to identify ORD products as well as attributes of the product and how the ORD products were used to support the regulatory actions.

The EPA will provide access to the database which contains information on 250 regulatory activities. For each regulatory activity in the database, the Contractor shall:

- 1) Identify the ORD products cited in
  - a. the most recent regulatory (e.g., proposed rule, final rule) Federal Register notice for the regulatory action:
  - b. the risk assessment used to support the regulatory action and cited in the Federal Register notice (unless the product is already cited in the Federal Register notice); and
  - c. the economic analysis used to support the regulatory action and cited in the Federal Register notice.
- 2) Enter the following into the database for each product:
  - a. the title of the ORD product
  - b. the URL of the product
  - c. the product type (from a dropdown list in the database)
  - d. Identify whether the product is a HISA or ISI

- e. (if stated in the Federal Register) whether the development of the product started during regulation development
- f. The year the ORD product was completed
- g. The lab center responsible for the product (from a dropdown list in the database)
- h. The research area (from a dropdown list in the database)
- i. Whether the product was solely an ORD product a joint product with an EPA program office or Region (identified in a dropdown list in the database)
- 3) Based on the information in the preamble to the Federal Register notice, the discussion in the risk assessment or the economic analysis (whichever the ORD product is associated with), identify to what degree the product informed or supported the aspect of the regulatory action for each of the following areas of the regulation:
  - a. Analytical method
  - b. Analytical method validation
  - c. Cost-benefit analysis
  - d. Criteria
  - e. Development of new technology
  - f. Economic analysis
  - g. Federal regulatory determination
  - h. Information Collection Request
  - i. Jurisdictional implementation tool
  - j. Rationale for action
  - k. Regulatory determination not elaborated in the statute
  - 1. Regulatory standard
  - m. Regulatory goal
  - n. Response to comments
  - o. Statutory finding

For each of these areas, the designation should be i) contributed, ii) was significant but not the primary source; or iii) was the primary source used to inform or support the action. EPA will provide guidance and examples for determining which area would apply and which designation should be chosen.

# **TASKS**

#### Task 1

Within five days of task order award, the contractor shall schedule a conference call with the TOPO and appropriate (contractor) staff to discuss the EPA database, intended work and future calls to facilitate the project. The contractor will also initiate additional communication with the TOPO should developments or clarifying questions arise that will affect the schedule of this task order. The contractor shall provide written status updates to the TOPO on a weekly basis.

#### **Deliverable: Conference call**

#### Task 2

The Contractor shall obtain the Federal Register notices for 10 regulatory actions identified by EPA. Within 14 calendar days, the Contractor shall identify for each regulatory action whether any ORD products were used to support the action. For any such product identified, the Contractor shall populate the database with the required information about the product and identify as described above how the product was used to support the regulatory action.

The database will be populated with information that can largely be found in regulatory actions listed on the internet (Regulations.gov, Federalregister.gov). or provided by EPA. Data entry will be conducted by selecting choices (or "drop-down" options) listed in the database. Titles and authors of ORD products will need to be manually typed into the database, however. The database is fully developed, and the Contractor will not need to conduct any database or computer programming as part of this task.

**Deliverable:** The contractor shall populate the database for these initial 10 actions. EPA will review the data entered and provide feedback to the contractor.

#### Task 3

After review and feedback within 7 calendar days by EPA on the decision methodology used by the contractor (based on the data the Contractor enters into the database for these 10 regulatory actions), the contractor will obtain the Federal Register notices for the remaining 240 actions, identify the contributing ORD products and complete data entry into the database within 75 calendar days. Additional time may be provided to the Contractor as needed.

**Deliverables:** The contractor shall populate the database for these remaining 240 actions.

## **QUALITY REQUIREMENT**

Questions on methodology or additional challenges shall be submitted to EPA TOPO and TOCOR.

# MANAGEMENT CONTROLS

Meetings between the EPA and contractor task order managers will be scheduled if necessary to discuss any questions during performance of this task order. These meetings, if necessary, shall occur via teleconference.

## **TASK ORDER MANAGER (TOCOR):**

Stephen Watkins
Office of Science Policy/ Office of Research and Development
US EPA (8104 R)
1200 Pennsylvania Avenue, NW
Washington, DC 20460
Telephone: (202) 564-3744

#### **Alternate (TOCOR):**

Valerie Blank
Office of Science Policy/ Office of Research and Development
US EPA (8104 R)
1200 Pennsylvania Avenue, NW
Washington, DC 20460
Telephone: (202) 564-1720

AMENDMENT OF SOLICITATION/MODIFIC	ATION OF CONTRACT		1. CONTRACT ID CODE	PAGE	OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REC	UISITION/PURCHASE REQ. NO.	5. PROJECT	NO. (If applicable)
P00001	See Block 16C				
6. ISSUED BY CODE	CAD	7. ADI	MINISTERED BY (If other than Item 6)	CODE	
CAD US Environmental Protection 26 West Martin Luther King D Mail Code: W136 Cincinnati OH 45268-0001	2 1				
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CODE 072648579	FACILITY CODE		1/28/2020		
0/20403/3	11. THIS ITEM ONLY APPLIES		9		
CHECK ONE  A. THIS CHANGE ORDER IS ISSUED I ORDER NO. IN ITEM 10A.  B. THE ABOVE NUMBERED CONTRAL appropriation data, etc.) SET FORTI	change an offer already submitted , since to the solicitation and this amenduired)  ODIFICATION OF CONTRACTS/OR  PURSUANT TO: (Specify authority)	such change dment, and is	may be made by letter or electronic communi	ication, provided specified.  ESCRIBED IN IT	T <b>EM 14.</b> T
X C. THIS SUPPLEMENTAL AGREEMEN D. OTHER (Specify type of modification		TO AUTHORI	TY OF:		
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Except as provided herein, all terms and conditions of the	ne document referenced in Item 9 A				
15A. NAME AND TITLE OF SIGNER (Type or print)			NAME AND TITLE OF CONTRACTING OFF	ICER (Type or p	erint)
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNE		JNITED STATES OF AMERICA	LECTRONIC	16C. DATE SIGNED
(Signature of person authorized to sign)		- 7.5	(Signature of Contracting Officer)	SIGNATURE	02/11/2020

 CONTINUATION SHEET
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 PAGE
 OF

 68HERC19D0003/68HERC20F0115/P00001
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

TEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Delivery Date changed from 01/27/2022 to				
	01/27/2021				
	Payment:				
	RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	Period of Performance: 01/28/2020 to 01/27/2021				
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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DA	ATE 4	. REQUISITION/PURCHASE REQ. NO.	5. PROJECT	NO. (If applicable)					
P00002	  See Block	: 16C								
6. ISSUED BY CODE	CAD		7. ADMINISTERED BY (If other than Item 6)	CODE						
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8. NAME AND ADDRESS OF CONTRACTOR (No., street	county State and 7IF	2 Code)	9A. AMENDMENT OF SOLICITATION NO.							
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CODE 072648579	FACILITY CODE		01/28/2020							
	11. THIS ITEM	ONLY APPLIES TO AM	ENDMENTS OF SOLICITATIONS							
separate letter or electronic communication which incl RECEIVED AT THE PLACE DESIGNATED FOR THE OFFER. If by virtue of this amendment you desire to each letter or electronic communication makes referent 12. ACCOUNTING AND APPROPRIATION DATA (If required see Schedule	udes a reference to RECEIPT OF OFF change an offer alre- nce to the solicitatio uired)	the solicitation and ame ERS PRIOR TO THE He eady submitted , such ch n and this amendment,	OUR AND DATE SPECIFIED MAY RESULT IN RE lange may be made by letter or electronic commur	VLEDGEMENT T JECTION OF YO nication, provided specified.	O BE UR					
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C. THIS SUPPLEMENTAL AGREEMEN  D. OTHER (Specify type of modification		O PURSUANT TO AUT	HORITY OF:							
E. IMPORTANT: Contractor X is not	is required to s	ign this document and r	eturn copies to the issu	ing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION DUNS Number: 072648579 TOCOR: STEPHEN WATKINS Max E The purpose of this modifica modification signed by Raoul unchanged.	xpire Date	e: 01/27/2023	2 e the attached EPA blanke	t adminis						
Continued  Except as provided herein, all terms and conditions of the 15A. NAME AND TITLE OF SIGNER (Type or print)  15B. CONTRACTOR/OFFEROR		nced in Item 9 A or 10A,	16A. NAME AND TITLE OF CONTRACTING OFF William M. Yates 16B. UNITED STATES OF AMERICA	FICER (Type or p.	int) 16C. DATE SIGNED					
(Signature of person authorized to sign)			(Signature of Contracting Officer)	SIGNATURE	10/08/2020					

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 OF

 68HERC19D0003/68HERC20F0115/P00002
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

EM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Payment:				
	RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	Period of Performance: 01/28/2020 to 01/27/2021				
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6. ISSUED BY	CODE		7. ADMINISTERED BY (	If other than Item 6)	CODE		
OMS/ARM US Enviror 1200 Penn	Scott, Director I/OAS/Policy, Training and Over nmental Protection Agency, Mai nsylvania Avenue, NW n, DC 20004	rsight Division I Code 3802R			L		
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To All EPA	Contractors			9B. DATED (SEI  10A. MODIFICA  To all EPA ( 10B. DATED (SE	EITEM 11) TION OF CONTI	RACT/ORE	DER NUMBER
CODE		ACILITY CODE					200
	11. THIS ITE	M ONLY APPLIES TO	AMENDMENTS OF S	OLICITATIONS			
or (c) By separa RECEIVED AT by virtue of this communication	ng items 8 and 15, and returning ate letter or electronic communication which i THE PLACE DESIGNATED FOR THE RECI amendment you desire to change an offer al makes reference to the solicitation and this a	ncludes a reference to the sol EIPT OF OFFERS PRIOR TO ready submitted, such change imendment, and is received p	icitation and amendment num THE HOUR AND DATE SPE e may be made by letter or ele rior to the opening hour and o	bers. FAILURE OF YO ECIFIED MAY RESULT I ectronic communication, late specified.	UR ACKNOWLE IN REJECTION ( provided each le	DGMENT OF YOUR	TO BE OFFER. If
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Except as provi	ded herein, all terms and conditions of the do	cument referenced in Item 9A	or 10A, as heretofore chang	ed, remains unchanged	and in full force	and effect.	
15A. NAME AN	ND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF Raoul D. Scott, Dire			•	Division
15D COUTES	OTOD/OFFEDOD	Laco Date Oloves	LOD UNITED OTATES OF	AMERICA			
TOB. CONTRA	CTOR/OFFEROR	15C. DATE SIGNED	RAOUL SCO		RAOUL SCOTT 1:40:17 -04'00'	16C. DA	TE SIGNED
(S	ignature of person authorized to sign)	_	(Signature	of Contracting Officer)			

# 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

As prescribed in 4.2105(b) and in the applicability instructions in interim FAR Case 2019-009, insert the following clause:

# Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2020)

# (a) <u>Definitions</u>. As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

## Critical technology means-

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
  - (ii) For reasons relating to regional stability or surreptitious listening;
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition. (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

- (2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.
  - (c) Exceptions. This clause does not prohibit contractors from providing—
- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
  - (d) Reporting requirement.
- (1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at https://dibnet.dod.mil. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at https://dibnet.dod.mil.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause
- (i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
- (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)

	OR	RDER FOR SU	PPLIES OR SERV	ICES				PAGE	OF PAGES
IMPORTANT:	Mark all packages and papers with	contract and/or or	der numbers.					1	2
1. DATE OF ORI	DER 2. CONTRACT NO. (If any) 68HERC19D003						6. SHIP TO:	•	
01/29/20				a. NAME (	OF CC	NSIGNEE			
3. ORDER NO.	l	4. REQUISITION/I	REFERENCE NO.	<b>-</b>					
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# ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers. DATE OF ORDER CONTRACT NO. ORDER NO. 68HERC19D0003 68HERC20F0119 01/29/2020 ITEM NO. SUPPLIES/SERVICES QUANTITY UNIT UNIT AMOUNT QUANTITY ACCEPTED ORDERED PRICE (d) (a) (b) (c) (e) (g) Admin Office: CAD US Environmental Protection Agency 26 West Martin Luther King Drive Mail Code: W136 Cincinnati OH 45268-0001 Period of Performance: 01/29/2020 to 01/28/2021 0001 CONTRACT NO. 68HERC19D0003 19,999.23 Task Order 0031 Technical Support for the Office of Children; s Health Protection Children; s Health and Wildfires Workshop Accounting Info: 20-21-B-QZ-000MH3-2505-2011Z01004-001 BFY: 20 EFY: 21 Fund: B Budget Org: QZ Program (PRC): 000MH3 Budget (BOC): 2505 DCN - Line ID: 2011Z01004-001 Funding Flag: Complete Funded: \$19,999.23 0002 Adding funding 36,489.77 Accounting Info: 20-21-B-QZ-000MH3-2505-2011Z01004-002 BFY: 20 EFY: 21 Fund: B Budget Org: QZ Program (PRC): 000MH3 Budget (BOC): 2505 DCN - Line ID: 2011Z01004-002 Funding Flag: Complete Funded: \$36,489.77

\$56,489.00

# PERFORMANCE WORK STATEMENT CONTRACT NO. 68HERC19D0003 Task Order 0031

#### TITLE:

Technical Support for the Office of Children's Health Protection Children's Health and Wildfires Workshop

PERIOD OF PERFORMANCE: Award through December 2020

#### I. PURPOSE

The purpose of this Work Assignment is to provide services to the U.S. Environmental Protection Agency's Office of Children's Health Protection for planning, conducting, and follow up activity related to wildfires and children's health. As a result of this effort, the Agency will be better positioned to integrate wildfire effects on children's environmental health into high priority Agency work to promote the well-being of children.

A workshop is scheduled for April 29 and 30 at CalEPA in Sacramento for about 90 participants in person and with webcasting capability. It will be invitation only.

Under this work assignment, the contractor shall:

- 1. Provide support in pre-meeting calls with the workshop steering committee. This includes scheduling calls and taking minutes during calls. Calls will be run by OCHP.
- 2. Assist OCHP in contacting and following up with speakers, obtaining bio-sketches for speakers, and organizing session-specific calls with speakers and conference steering committee as needed. There are 7 or 8 discrete sessions on the draft agenda.
- 3. Setting up a hotel block.
- 4. Keep track of invitations and responses for speakers and participants.
- 5. Produce final agenda and bio-sketch of speakers and have available on line and at registration.
- 6. Work with logistics team at CalEPA as needed and provide logistics information to all attendees as needed.
- 7. Assist during workshop with logistics issues, taking minutes, and providing a draft copy of meeting minutes within a reasonable number of days. Minutes for the break out sessions will be done in-house and provided to ICF to incorporate into the draft document.
- 8. Provide drafts and final publication-ready proceedings within 3 months of the workshop.

## II. DELIVERABLES

Set up hotel block at one of three hotels (The Citizen, The Grand Sheridan and the Grand Hyatt) Schedule and take minutes at planning calls.

Track sending of and responses to letters of invitation to speakers and participants.

Take minutes of meeting; have one P3 on hand to assist with logistics issues that arise.

Produce summary of workshop. (Please provide an optional cost proposal for additional personnel outside of the one P3)

#### III. STATEMENT OF WORK

#### **Task 1: Establish Communication**

Within 3 days of start date of this WA, the Contractor shall schedule a conference call with the WAM and appropriate contractor staff to clarify outstanding questions and confirm the schedule and specific tasks.

#### Task 2: Work Plan

The Contractor shall prepare a proposal describing how the work outlined in this Performance Work Statement will be performed, including deliverables, a schedule, budget, and level of effort.

The Contractor shall provide expertise in administrative support to the workshop.

# Task 3: PRE-Workshop

# Task 3.1. Preparation and Planning

Contractor shall work with logistics team at Cal EPA as needed to assist in any preparations needed for the workshop. Contractor will assist in finalizing agenda for posting, inviting attendees, and tracking responses. Contractor will prepare workshop folders for participants with agenda, bio sketches, list of participants, etc.

The Contractor shall set up conference calls with meeting planners as directed, take notes during conference calls and provide notes within 3 days to TOCOR, will follow up on tasks identified in conference calls as appropriate.

Contractor will obtain speaker slides (possibly prior to arrival to the workshop), make them available to all participants, and organize slides for quick loading at the workshop. The Contractor shall also provide other necessary logistical support for presenters and attendees and coordination of presentation materials during the workshop.

The Contractor shall serve as the lead point of contact to insure the adequate flow of all activities on the days of the conference and coordinate the speakers and overall participation of other representatives.

# **TASK 4: DURING-Workshop**

## **Task 4.1. Conference Registration:**

The on-site Contractor support shall include manning the registration table, providing participant name tags and conference information packets, name tents for speakers.

#### Task 4.2. Conference IT Logistics:

The Contractor shall coordinate with the facility AV staff to ensure that all AV equipment have been provided and presentations are loaded onto computer.

## Task 4.3. Note Taking

The contractor shall take notes during all plenary sessions for preparing proceedings from the meeting.

## **TASK 5: POST-Workshop**

# Task 5.1. Presentations & Proceedings

The Contractor shall prepare workshop proceedings to include a table of contents, agenda, meeting summary including speaker question and answer sessions, speaker bio-sketches, and a complete list of attendees and their contact information. Contractor will ensure proceedings and all slide presentations are uploaded to an EPA site.

## IV. ANTICIPATED DELIVERABLES

All products by the Contractor must be of high quality, written in a clear concise style, with a logical organization and presentation. Deliverables shall be provided to EPA in electronic formats compatible with EPA-supported software.

# V. DELIVERABLES AND SCHEDULE

Task 1.	Initial conference call	3 days after award of Work Assignment
Task 2.	Work Plan	3 days after award
Task 3.	Hotel Block Invitations to speakers Invitations to participants Workshop Materials	10 days after award 20 days after award By Feb 15 3 weeks before conference
Task 4.	Workshop Materials	3 weeks before conference
Task 5.	Draft Proceedings Final Proceedings	Within 2 weeks Within 4 weeks

#### VI. MANAGEMENT CONTROLS

- 1. All deliverables shall be reviewed for conformance to the requirements of this work assignment before being approved as final.
- 2. The contractor shall comply with other applicable requirements for final work assignment reports stipulated in contract.

## VII. NOTICE REGARDING GUIDANCE PROVIDED UNDER THIS PROJECT

Guidance is strictly limited to technical support. The contractor shall not engage in activities of an inherent governmental nature such as the following:

- (1) Formulation of Agency policy
- (2) Selection of Agency priorities
- (3) Development of Agency regulations

Should the contractor receive any instruction from an EPA staff person that the contractor ascertains to fall into any of these categories or goes beyond the scope of the contract or work assignment, the contractor shall immediately contact the PO, WAM or CO.

# **VIII. SPECIAL CONDITIONS AND ASSUMPTIONS**

The contractor shall hold a conference call with the EPA WAM at the initiation of the work assignment and shall provide a weekly update to the WAM by telephone for the duration of the work assignment, in addition to the standard reporting requirements of the contract.

## IX. QA/QC

This work is logistical in nature, supporting the planning and execution of a workshop. There will be no data collection or data analysis associated with this task order.

## X. EPA CONTACT INFORMATION

Copies of all correspondence pertaining to the performance of this work assignment shall be sent to the PO.

Work Assignment Manager: Martha Berger, Office of Children's Health Protection, 202/564-2191

AMENDMENT OF SOLICITATION/MODIFIC	ATION OF CO	NTRACT	1. CONTRACT ID CODE	PAGE	OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE D	ATE 4.	REQUISITION/PURCHASE REQ. NO.	5. PROJECT	NO. (If applicable)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street	county State and 7	P Code)	, 9A. AMENDMENT OF SOLICITATION NO.		
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D. OTHER (Specify type of modification	and authority)				
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15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OF	N WIND INCOMENDS WATER	70 AV6
			William M. Yates		
15B. CONTRACTOR/OFFEROR	1		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
(Signature of person authorized to sign)			(Signature of Contracting Officer)	-	

 CONTINUATION SHEET
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

I NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
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	Total Amount changed				
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	US Environmental Protection Agency RTP-Finance Center (AA216-01)				
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	Obligated Amount for this Modification: \$56,489.00				
	New Total Obligated Amount for this Award:				
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	Payment:				
	RTP Finance Center US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	Period of Performance: 01/29/2020 to 01/28/2021				
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	Health Protection Children; s Health and Wildfires				
	Workshop				
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  ICF Incorporated, L.L.C.  Attn: Robert Toth  9300 LEE HIGHWAY  FAIRFAX VA 220316050				3. DATED (SEE I DA. MODIFICATION 8 HERC 19 DO 8 HERC 20 F	ON OF CONTRACT/OI 0 0 0 3 0 1 1 9			
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 PAGE 2
 OF 2
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

M NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
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	Payment:				
	RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	Period of Performance: 01/29/2020 to 01/28/2021				
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	D. OTHER (Specify type of modification and	autnority)			· · · · · · · · · · · · · · · · · · ·			
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This contra 4.2105, red Telecomm	act/order is being modified in acc quiring contracting officers to inc unications and Video Surveillanded for the full text version of FA	cordance with the ap lude FAR clause 52. ce Services or Equip	plicability instructions 204-25, Prohibition o ment.	s in interim FAR ( on Contracting for	Case 2019-0 r Certain	009, an	d FAR	
Except as provi	ded herein, all terms and conditions of the do	cument referenced in Item 9A	or 10A, as heretofore change	ed, remains unchanged	and in full force	and effect.		
<del></del>	ND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF				•	
			Raoul D. Scott, Dire	ctor Policy, Train	ing and Ove	ersight I	Division	
15B. CONTRA	CTOR/OFFEROR	15C. DATE SIGNED	SIGNED 16B. UNITED STATES OF AMERICA 16C. DA  RAOUL SCOTT Date: 2020.07.30 11:40:17 -04'00'					
(S	ignature of person authorized to sign)		(Signature	of Contracting Officer)				

# **52.204-25** Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

As prescribed in 4.2105(b) and in the applicability instructions in interim FAR Case 2019-009, insert the following clause:

# Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2020)

# (a) <u>Definitions</u>. As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

## Critical technology means-

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
  - (ii) For reasons relating to regional stability or surreptitious listening;
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition. (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

- (2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.
  - (c) Exceptions. This clause does not prohibit contractors from providing—
- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
  - (d) Reporting requirement.
- (1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at https://dibnet.dod.mil. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at https://dibnet.dod.mil.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause
- (i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
- (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)

ORDER FOR SUPPLIES OR SERVICES									PAGE (	OF PAGES	3			
IMPORTANT:	Mark all	packages and pape	ers with contrac	t and/or or	der numbers.							1		2
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# **ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION**

PAGE NO

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER CONTRACT NO. 01/29/2020 68HERC19D0003

ORDER NO. 68HERC20F0120

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT		AMOUNT	QUANTITY
(a)	(b)	ORDERED (c)	(d)	PRICE (e)	(f)	ACCEPTEI (g)
(6)	Admin Office:	(0)	(~)	(0)	(//	(9/
	CAD					
	US Environmental Protection Agency					
	26 West Martin Luther King Drive					
	Mail Code: W136					
	Cincinnati OH 45268-0001					
	Accounting Info:					
	19-20-C-26D2000-000F84-2532-26A5C-2026D2E101					
	-001 BFY: 19 EFY: 20 Fund: C Budget Org:					
	26D2000 Program (PRC): 000F84 Budget (BOC):					
	2532 Cost: 26A5C DCN - Line ID:					
	2026D2E101-001					
	Period of Performance: 01/29/2020 to					
	07/28/2021					
01	TO-0026 Rapid evidence workshop				88,657.00	
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## Performance Work Statement Contract # 68HERC19D0003 TO 68HERC20F120

I. Title: Workshop on rapid evidence assessment methods and applications

II. EAS Short Title: Rapid evidence workshop

III. Period of Performance: Date of TO award through 18 months following award

#### IV. Task Order COR:

Kate Schofield, PhD

U.S. Environmental Protection Agency Office of Research and Development
Center for Public Health and Environmental Assessment (8623R) 1200 Pennsylvania Ave NW
Washington, DC 20640
202-564-2640 (phone)
schofield.kate@epa.gov

#### **Alternate Task Order COR:**

Caroline Ridley, PhD
U.S. Environmental Protection Agency Office of Research and Development
Center for Public Health and Environmental Assessment (B243-01) 109 TW Alexander Dr
RTP, NC 27709
919-541-5341 (phone)
ridley.caroline@epa.gov

#### V. Introduction:

The EPA Office of Research and Development's (ORD) Exposure Analysis and Risk Characterization Group (EARCG) works to build the capacity of EPA program and regional offices and other decision-makers to assess and respond to potential effects on environmental quality. These research and assessment activities broadly support EPA's mission and responsibilities, and can take many forms that vary in their information and resource (i.e., time and money) requirements.

Ideally, environmental management decisions should be informed by an unbiased assessment of the best available evidence. In the medical arena, systematic review was developed as a rigorous process of searching for, evaluating, and synthesizing literature-based evidence to structure these assessments. Systematic review methods have since been applied to other areas of decision-making, such as social sciences, education, chemical risk assessment and environmental and conservation sciences. However, in many cases, systematic review is not practicable given limitations of cost, time, and evidence availability. A variety of more rapid methods of evidence assessment have recently been developed that apply systematic principles—that is, they are rigorous, defensible, and transparent—but that also are adaptable to varying decision-making contexts (e.g., in terms of time frame and tolerance for uncertainty) and make use of all available evidence (e.g., literature-based evidence, raw data, traditional ecological knowledge).

This purpose of this TO is to (1) provide logistical support to EARCG staff and the Workshop Steering Committee (WSC) to conduct a 2- to 3-day workshop on rapid evidence assessment methods and applications and (2) deliver a post-workshop report that compiles materials prepared before and during the workshop by the WSC and summarizes workshop proceedings. The workshop is planned for Fall 2020 in the Washington, DC metro area (specific dates to be determined). Participants are expected to (1) explore how rapid evidence assessment methods have been used in variety environmental contexts; (2) identify the suite of rapid evidence assessment methods relevant for different decision needs, evidence types, and management circumstances; and (3) explore the strengths and weaknesses of identified methods and describe potential methodological improvements and advancements. Participants in the workshop are practitioners of a variety of rapid evidence assessment methods, across a variety of organizations (e.g., government, non-profit, academic) and disciplines (e.g., ecology, conservation, development, environmental science, human health).

#### VI. Specific Tasks and Deliverables:

#### Task 1. Establish and maintain communication

## A. Establish communication

Within 7 days of TO award, the Contractor shall schedule a kick-off call to take place within 10 days with the TOCOR and appropriate contractor staff to discuss the TO, clarify any initial questions about tasks and deliverables, and confirm the schedule.

#### B. Maintain communication

The Contractor shall establish regular conference calls with the TOCOR to discuss progress and resolve any technical difficulties. At the beginning of the project it is likely that calls will occur monthly for no more than 0.5 hours, with a switch to weekly call of 1 hour starting several months prior to the Fall 2020 workshop. Calls may include other members of the WSC. The Contractor also shall initiate additional communication with the TOCOR should developments arise that may affect the schedule of this Task Order or any of the task deliverables outlined therein.

Deliverable 1.A: Kick-off phone call. Due within 18 days after TO award.

*Deliverable 1.B*: Regular conference calls. Due according to regular schedule set up under Deliverable 1.A, with additional calls as needed.

#### Task 2. Provide pre-workshop support

#### A. Secure workshop facilities and equipment

No later than April 30, 2020, the Contractor shall propose dates and locations for a workshop in the Washington, DC metro area in Fall 2020. The final date, times, and venue shall be determined in technical collaboration with the TOCOR. The Contractor shall follow existing EPA guidance for eliminating excess conference spending (e.g., if possible, EPA or other free space will be used for the workshop). The workshop is tentatively expected to last 2.5 days, which would entail three nights lodging for any participants not located in the Washington, DC metro area. It is preferable to hold the workshop in a venue that is easily accessible by public transportation and that is close to the hotel where out-of-town participants would be staying.

The venue shall accommodate up to 30 participants. The Contractor shall arrange for a projector and screen, computer, laser pointer, and easel paper and markers for the duration of the workshop.

#### B. Manage participant invitations and logistics

Workshop participants shall be identified in technical collaboration between the TOCOR and the WSC. Based on the list of invitees the TOCOR provides, the Contractor shall be responsible for handling invitations and registration for all participants prior to the workshop. No later than 4 months before the workshop, the Contractor shall submit a draft letter of invitation for review and comment by the TOCOR, after which the Contractor shall finalize the letter for use in sending email invitations. The Contractor shall email letters of invitation to each workshop participant and provide for an attendance confirmation mechanism.

The Contractor shall be responsible for making travel and lodging arrangements for out-of-town, non-Federal participants consistent with U.S. government travel, lodging, and per diem allowances. Airfare is to be reimbursed at actual cost. It is anticipated that there will be approximately 15 non-Federal attendees. The Contractor shall not compensate or reimburse Federal personnel.

The Contractor shall ensure that work under this project does not contain any apparent or real personal or organizational conflict of interest. The Contractor shall certify that no conflict of interest exists at the time the proposal is submitted for EPA approval with an update provided at the time of the workshop. The contractor shall provide the following conflict of interest certification in the quote:

I certify that, to the best of my knowledge and belief, no actual, apparent, or potential organizational or individual conflicts of interest related to this task order exist. Personnel, who perform work under this purchase order, or relating to the purchase order, have been informed of their obligation to report personal and organizational interests. All actual, apparent or potential organizational or individual conflicts of interest related to this purchase order have been reported to the Project Officer or are attached, if applicable.

The contractor shall be responsible for submitting with its quote a conflict of interest certification for any subcontractor services.

The Contractor shall clearly identify itself as an EPA Contractor when acting in fulfillment of this task order. The Contractor may not participate in decision-making activities relating to Agency policy, enforcement or future contracting. Except for meetings with EPA employees, all work under this purchase order shall be done offsite. If the Contractor has a need to meet with Federal employees on-site, the Contractor personnel shall visibly wear identification in performance of this contract while on-site that will be issued by the Government upon arrival to the Federal facility.

#### C. Prepare and send workshop materials

Four weeks prior to the workshop, the Contractor shall send all participants packages that include a proposed agenda (developed in technical collaboration with the TOCOR) and general information on the workshop. The packages shall also include other pre-workshop materials designated by the TOCOR. The contractor shall instruct the workshop participants to review the workshop material and submit comments prior to date of workshop.

Copies of all mailings shall be sent to the Contracting Officer's Representatives (COR) as well as the TPO for review in advance of mailing. The Contractor shall maintain a current address list of all workshop participants.

#### Task 3. Provide onsite and post-workshop support

#### A. <u>Provide onsite logistical workshop support</u>

At the workshop, the Contractor shall serve as liaison with meeting facility staff; register invited participants and observers; answer questions for participants and observers; assist the meeting facilitator(s); copy and distribute information generated at the workshop; ensure that audio/visual equipment is available and working properly; and take notes on each workshop session. The Contractor shall be responsible for collecting and maintaining all materials (e.g., workshop presentations, exercise worksheets, handouts) to facilitate the post-workshop report.

#### B. Prepare post-workshop summary

Two weeks after the workshop, the Contractor shall submit a draft post-workshop summary, including: names and contact information for all final participants; the finalized workshop agenda; a copy of any finalized materials used at the workshop; a compilation of all presentations given at the workshop; any relevant materials submitted by participants prior to or during the workshop; and report-out notes on each session of the workshop, consolidated/integrated as per discussion with the TOCOR. A final summary shall be submitted within two weeks of the Contractor receiving TPO comments on the draft report.

TASK	DELIVERABLE	SCHEDULE
1	Deliverable 1.A. Kick-off phone call	Within 17 days after award
	Deliverable 1.B. Regular status updates	Monthly, then weekly, after initial call
2	Deliverable 2.A. Secure workshop facilities and	No later than April 30, 2020
	equipment	
	Deliverable 2.B. Manage participant invitations	No later than 4 months before workshop
	and logistics	
	Deliverable 2.C. Prepare and send workshop	No later than 1 month before workshop
	materials	
3	Deliverable 3.A. Provide onsite logistical	Throughout workshop
	workshop support	
	Deliverable 3.B: Prepare post-workshop	Draft 2 weeks after workshop; final 2 weeks
	summary	after TOCOR comments

#### VII. Acceptance Criteria:

The Contractor shall prepare high quality deliverables. Deliverables shall be edited for grammar, spelling, and logic flow. The information shall be reasonably complete and presented in a logical, readable manner. Spreadsheet, slide show, and document deliverables shall be compatible with Microsoft Office 365.

## VIII. Notice Regarding Guidance Provided Under This Purchase Order:

Guidance is strictly limited to technical and analytical support. The contractor shall not engage in activities of an inherent governmental nature such as the following:

- (1) Formulation of Agency Policy
- (2) Selection of Agency priorities
- (3) Development of Agency regulations

Should the contractor receive any instruction from an EPA staff person that the contractor ascertains to fall into any of these categories or goes beyond the scope of the purchase order, the contractor shall immediately contact the Project Officer. The contractor shall also ensure that work under this purchase order does not contain any apparent or real personal or organizational conflict of interest. The contractor shall certify that none exists at the time the proposal is submitted to the EPA.

AMENDMENT OF SOL	ICITATION/MODIFIC	ATION OF CONTRACT		1. CONTRACT	TID CODE	F	PAGE OF	PAGES
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 CONTINUATION SHEET
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 PAGE 2
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

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	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
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Except as provi	ded herein, all terms and conditions of the do	cument referenced in Item 9A	or 10A, as heretofore change	ed, remains unchanged	and in full force	and effect.		
<del></del>	ND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF				•	
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# 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

As prescribed in 4.2105(b) and in the applicability instructions in interim FAR Case 2019-009, insert the following clause:

# Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2020)

# (a) <u>Definitions</u>. As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

## Critical technology means-

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
  - (ii) For reasons relating to regional stability or surreptitious listening;
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition. (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

- (2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.
  - (c) Exceptions. This clause does not prohibit contractors from providing—
- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
  - (d) Reporting requirement.
- (1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at https://dibnet.dod.mil. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at https://dibnet.dod.mil.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause
- (i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
- (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)

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# **ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION**

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2

IMPORTANT: Mark all packages and papers with contract and/or order numbers. DATE OF ORDER CONTRACT NO. ORDER NO. 03/03/2020 68HERC19D0003 68HERC20F0160

ITEM NO.	SUPPLIES/SERVICES	QUANTITY		120414933043	AMOUNT	QUANTITY
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	US Environmental Protection Agency					
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	Mail Code: W136					
	Cincinnati OH 45268-0001					
	Accounting Info:					
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	Branch (Chief: Caroline Stevens).					
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# PERFORMANCE WORK STATEMENT CONTRACT NO. 68HERC19D0003 TO -68HERC20F0160

TITLE: Communication and outreach pilot study on wood smoke pollution in Fairbanks, Alaska.

PERIOD OF PERFORMANCE: March 3, 2020 – March 24, 2021

## Specify Section & Paragraph SOW: (select all that apply)

A. Assessment Issues and Documents

- B. Residential Nature Measures Research and Development
- F. Information Management
- G. Literature Search

## I. PURPOSE

The purpose of this task order (TO) is to provide services to the U.S. Environmental Protection Agency's (hereinafter EPA or Agency) Computational Exposure Division of the National Exposure Research Laboratory, Office of Research and Development (ORD).

## II. BACKGROUND

Fairbanks, Alaska has a persistent PM<sub>2.5</sub> pollution exceedance history, representing a unique challenge for reduction efforts. Design values there are very high relative to the rest of the country. These high PM<sub>2.5</sub> pollution levels are largely due to home heating during cold winter episodes, and especially due to wood heating from wood boilers and wood stoves. The state and the local Fairbanks North Star Borough air quality agency have had a difficult time convincing some segments of the population to switch to cleaner fuels during the cold and polluted wintertime episodes. If they are not successful in changing behavior, the area may not attain the PM<sub>2.5</sub> standard even with the extension date available to a Serious PM<sub>2.5</sub> nonattainment area. The Borough air quality program organized a set of stakeholder meetings to explore techniques to educate and motivate the local population to reduce air pollution emissions. By engaging with local citizens and officials who understand the geography, meteorology, logistical, economic, social and cultural factors related to the selection of fuel sources, this project will leverage external advice on implementation and measurement of results. Behavioral scientists and others within the team will provide assistance to apply behavioral principles to motivate residents of Fairbanks, Alaska to reduce wood burning emissions and to reduce PM<sub>2.5</sub> levels in the area.

In 2009, EPA designated nonattainment areas for the 2006 24-Hour  $PM_{2.5}$  standard of 35  $\mu g/m^3$  and Fairbanks is one of only five yet to meet the standard. After failing to meet the standard by 2015, the EPA reclassified Fairbanks area as a Serious nonattainment area. The Alaska DEC has indicated that the Best Available Control Technologies and Measures required for a Serious nonattainment area will still not be enough to meet the standard by 2019. The Alaska DEC is now exploring control measures that would be necessary for an attainment date extension into the early 2020s.

Roughly 75% of the PM<sub>2.5</sub> design value is due to wood smoke pollution from home heating. Heating demand is high in the cold and dark Arctic winters. The number of heating degree days, a measure of energy to heat a

home throughout a year, is more than double in Fairbanks than in the upper Plains states. Heating demand is particularly high during winter episodes when the air is stagnant and air temperatures routinely fall below -20 °F, often to -40 °F, and on occasion even colder. On those days, a warm home is a matter of life and death and critical for keeping water pipes from freezing. Some residents can be resistant to relying solely on an oil furnace on the days when the mandatory curtailment program restricts wood burning due to high PM<sub>2.5</sub> levels. Even if they value air quality, they are cognizant of how their choice of home heating device can have an effect on their household budget after a whole winter heating season. Residents make these decisions from the privacy of their homes, usually when it is dark outside and hard for neighbors and the air quality agency to track. Reducing wood smoke pollution and attaining the PM<sub>2.5</sub> standard involves influencing a complicated set of decisions made by individuals in their homes, often with financial and safety factors at play. Thus, the Fairbanks North Star Borough, Alaska DEC, EPA Region 10, and EPA ORD are interested in a project that would test behavioral economics and social science techniques in Fairbanks to motivate residents to make the right decision for air quality. A main goal of the project is comparing message efficacy using metrics, including pledge return rates, items endorsed, and signups for alerts to understand issue engagement in the community.

## III. STATEMENT OF WORK

Various support will be needed to create, implement, and analyze a pilot experiment and data regarding communication and outreach efforts to reduce wood smoke pollution. Support can be defined as (but not limited to): experimental design and logistical implementation, data analysis, summary of results and gathering of relevant supporting literature, documentation of code used for statistical analyses, and writeup of results for internal or external publication purposes. The contractor will not disseminate materials or collect data associated with the study. They will provide the framework for local partners in Fairbanks to follow in order to conduct the study. The contractor will optionally perform tasks related to analysis, summary, and writeup once pilot study data are collected.

## Optional Task 1: Design and implementation assistance for pilot study on communication and outreach efforts

Referring to documentation provided in the Quality Assurance Project Plan (QAPP) developed by EPA ORD scientists, a formal pilot study design and implementation plan will be created, with the specific steps necessary to carry out the study and a timeline that covers the latter half of the winter heating season. A summary of the design will serve as a template for local officials to use in order to facilitate timely and organized dissemination of communication materials (first phase of the study) and collection of data (second phase of the study). This task will involve the development of the framework for these study phases that set the groundwork for data analysis. This will include describing the conditions to be tested, planned number of people assigned to testing groups, methods for distribution of materials and responses to materials, and methods for data collection and analysis.

A memo describing the proposed approach to completing Task 1 shall be submitted to EPA TO-COR for review and approval 10 work days after meeting with EPA scientists and the EPA TO-COR. The study plan (including any relevant documentation as requested by the TO-COR) shall be completed 1 month after acceptance of proposed approach by EPA.

#### Optional Task 2: Data Analysis, Summary, and Report

After data collection has begun, a system for quality checks should enable confidence that the study can continue with the expectation that the incoming data are reliable and meaningful. If issues or problems arise, the contractor shall confer with EPA scientists to determine a solution in consultation with the implementation

team. Data collection should resume when there is consensus that data quality will enable accurate assessment of the intervention design. The contractor will assess data for quality and completeness and begin analysis. A data report may be used to assist in the writing of a manuscript presenting the findings from one or more phases of the study, in the context of existing topic literature. Reports summarizing research data and methodology are due 3-9 months after receipt of complete data from the pilot study. A messaging pretest will occur in the first half of the heating season in 2019 which may provide relevant information for deployment of the pilot study during the latter half of the heating season. The proposed timeline for the pilot study would begin in November 2020 with data collection to proceed through the end of the heating season, approximately March/April 2021. The optional summary report would be developed between April and September 2021.

## IV. Quality Assurance

EPA ORD scientists will create a quality assurance project plan to facilitate the planning and implementation of the pilot study. Specific plans will be developed covering the conditions to be tested, planned number of people assigned to testing groups, methods for distribution of materials and responses to materials, and methods for data collection and analysis in consultation with local officials and contractors in Fairbanks, Alaska.

# V. ANTICIPATED DELIVERABLES

All products by the Contractor must be of high quality, written in a clear concise style, with a logical organization and presentation. Deliverables shall be provided to EPA in electronic formats compatible with EPA-supported software (likely to be Word, R, and Excel).

## VI. DELIVERABLES AND SCHEDULE

Task 1. Deliverables	Schedule
Memo describing proposed approach	10 work days after meeting with EPA scientists and
500 Mg Ga	TO-COR
Formal pilot study design, including	1 month after acceptance of proposed approach by
timeline, detailed template to be	EPA
followed, and framework for analysis	
of results. Any documentation as	
requested by the TO-COR	
Task 2. Deliverables	Schedule
Data quality check after start of	During initial data collection for quality check.
study. Optional: Report out of results	Optional: 3-9 months post data collection for
as a data summary report and detail	summary report.
needed for writing a manuscript	
based on study.	

## **VII. MANAGEMENT CONTROLS**

- 1. All deliverables shall be reviewed for conformance to the requirements of this TO before being approved as final.
- 2. The Contractor shall comply with other applicable requirements for final TO reports stipulated in contract.

## VIII. NOTICE REGARDING GUIDANCE PROVIDED UNDER THIS PROJECT

Guidance is strictly limited to technical and analytical support. The Contractor shall not engage in activities of an inherent governmental nature such as the following:

- (1) Formulation of Agency policy
- (2) Selection of Agency priorities
- (3) Development of Agency regulations

Should the Contractor receive any instruction from an EPA staff person that the Contractor ascertains to fall into any of these categories or goes beyond the scope of the contract or TO, the Contractor shall immediately contact the Task Order Contracting Officer Representative (TO-COR), Project Officer (PO), or Contracting Officer (CO).

# IX. SPECIAL CONDITIONS AND ASSUMPTIONS

The Contractor shall hold a conference call with the EPA TO-COR at the initiation of the task order, and shall provide a bi-weekly update to the COR by telephone for the duration of the TO, in addition to the standard reporting requirements of the contract.

## X. EPA CONTACT INFORMATION

Contracting Officer Representative: Daniel A. Vallero, PhD, NERL/SED, vallero.daniel@epa.gov, 919-541-3306

Alternate COR: Jenna Tomayko, NERL/SED, Tomayko.Jenna@epa.gov, 919-541-2538

## Appendix A

# **Quality Assurance Instructions for Contractors Citing Secondary Data**

Section 515 of the Treasury and General Government Appropriations Act for fiscal year 2001 directed the Office of Management and Budget (OMB) to issue guidelines to all Federal agencies to ensure and maximize the quality, objectivity, utility, and integrity of the information they disseminate. This law and the OMB guidance subsequently issued in 67 FR 8452 (02/22/02) underscore the need for EPA/NCEA to assess the quality and credibility of the secondary research information cited in its assessment documents.

Secondary research information is defined as information that was originally produced for one purpose but is now being recompiled or reassessed for a different purpose. Secondary research information usually originates from such primary sources as journal articles, books, government and industry reports, databases, and models. The set of processes that follows serves as a guide to evaluate the strength of secondary data gathered from these primary sources.

The Contractors must list the sources for the references cited in his/her document chapters or sections. The source list will include but not be limited to the names of any commercially available or local databases searched by computer or by hand, the search terms and search strategy used, and the time period of the search. List any print sources like books or journal articles which provided references. List any sources of raw data.

After fully reporting all of the reference sources, identify the most relevant information or key studies among the references you cite and critically evaluate them. Key studies are those most crucial or pivotal to answer the research questions for the project. The key study may have positive or negative results and may even be all that is currently available on the research topic, but the key study is integral to any discussion of the topic. Sometimes, the key study is not recognizable until all of the literature is gathered and evaluated. Key studies should exhibit at least most of the general attributes defined below:

FOCUS: the work not only addresses the area of inquiry under consideration but also contributes to its understanding;

VERIFY: the work is consistent with accepted knowledge in the field or, if not, the new or varying information is documented within the work; the work fits within the context of the literature and is intellectually honest and authentic;

INTEGRITY: Is the work structurally sound? In a piece of research, is the design or research rationale logical and appropriate?

RIGOR: the work is important, meaningful, and non-trivial relative to the field and exhibits sufficient depth of intellect rather than superficial or simplistic reasoning;

UTILITY: the work is useful and professionally relevant; it makes a contribution to the field in terms of the practitioners' understanding or decision-making on the topic.

CLARITY: Is it written clearly and appropriately for the nature of the study?

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14. DESCRIPTION OF AMENDMENT/MODIFICATION DUNS Number: 072648579 TOCOR: DAN VALLERO Max Expir LIST OF CHANGES: Reason for Modification: The date for the period of perfo task within the PWS.  LIST OF CHANGES:  Period Of Performance End Da Maximum Potential Expiration Continued  Except as provided herein, all terms and conditions of the	e Date: 09/30/202 purpose of this rmance to 09/30/2 te changed from 2 Date changed to	0 administ 020 and 4-MAR-23	trative mod will be to to clarify that Task 2 to 30-SEP-20	amend tl	optional .
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15B. CONTRACTOR/OFFEROR	15C. DATE SIGN		JNITED STATES OF AMERICA	LECTRONIC	16C. DATE SIGNED
(Signature of person authorized to sign)		- 1.5		SIGNATURE	03/26/2020

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED
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 OF

 68HERC19D0003/68HERC20F0160/P00001
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NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

TEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Parmanki				
	Payment:  RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	FOB: Destination				
	Period of Performance: 03/04/2020 to 09/30/2020				
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			;	Burgan, Gains		00/20/0000				
	(Signature of person authorized to sign)		-		21301111111111111	09/30/2020				

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED
 PAGE
 OF

 68HERC19D0003/68HERC20F0160/P00002
 2
 2

NAME OF OFFEROR OR CONTRACTOR

ICF Incorporated, L.L.C.

EM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	CHANCEC FOR LINE THEM NUMBER . 1				
	CHANGES FOR LINE ITEM NUMBER: 1 End Date changed from 24-MAR-21 to 31-MAR-21				
	End Date Changed 110M 24-MAR-21 to 31-MAR-21				
	Payment: RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	Period of Performance: 03/04/2020 to 03/31/2021				

AMEN	IDMENT OF SOLICITATION	/MODIFICATION (	OF CONTRACT	1. CONTRACT ID CO	DDE F	PAGE C	F PAGES
2. AMENDME	NT/MODIFICATION NUMBER	3. EFFECTIVE DATE 08/13/2020	4. REQUISITION/PURCHASE	 E REQUISITION NUMBER	5. PROJECT I	NUMBER (	(If applicable)
6. ISSUED BY	CODE		7. ADMINISTERED BY (i	f other than Item 6)	CODE		
OMS/ARM US Enviror 1200 Penr	Scott, Director I/OAS/Policy, Training and Over nmental Protection Agency, Mai nsylvania Avenue, NW n, DC 20004	rsight Division I Code 3802R			L		
	ADDRESS OF CONTRACTOR (Number, str	eet, county, State and ZIP Co	ode)	(X) 9A. AMENDME	NT OF SOLICITA	ATION NUL	MRER
To All EPA	Contractors			9B. DATED (SEI  10A. MODIFICA  To all EPA ( 10B. DATED (SE	EITEM 11) TION OF CONTI	RACT/ORI	DER NUMBER
CODE		CILITY CODE					
	11. THIS ITE	M ONLY APPLIES TO	AMENDMENTS OF S	OLICITATIONS			
or (c) By separa RECEIVED AT by virtue of this communication	ng items 8 and 15, and returning ate letter or electronic communication which is THE PLACE DESIGNATED FOR THE RECE amendment you desire to change an offer al makes reference to the solicitation and this a	ncludes a reference to the sol EIPT OF OFFERS PRIOR TO ready submitted, such change mendment, and is received p	icitation and amendment num THE HOUR AND DATE SPE e may be made by letter or ele rior to the opening hour and d	bers. FAILURE OF YO CIFIED MAY RESULT I extronic communication, ate specified.	UR ACKNOWLE IN REJECTION ( provided each le	DGMENT OF YOUR	TO BE OFFER. If
			DIFICATIONS OF COI R NUMBER AS DESC				
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PUR NUMBER IN ITEM 10A.		1 16 17			NTRACT	ORDER
X	B. THE ABOVE NUMBERED CONTRACT/ appropriation data, etc.) SET FORTH IN	ORDER IS MODIFIED TO RE ITEM 14, PURSUANT TO TH	EFLECT THE ADMINISTRATI HE AUTHORITY OF FAR 43.1	VE CHANGES (such as 103(b).	changes in payi	ng office,	
	C. THIS SUPPLEMENTAL AGREEMENT IS		NT TO AUTHORITY OF:				
	D. OTHER (Specify type of modification and	a authority)			·		
		s required to sign this			s to the issuir	ng office	
This contra 4.2105, red Telecomm	act/order is being modified in acquiring contracting officers to incurrent unications and Video Surveillaned for the full text version of FA	cordance with the ap clude FAR clause 52. ce Services or Equip	plicability instructions 204-25, Prohibition o ment.	s in interim FAR ( on Contracting fo	Case 2019-0 r Certain	009, an	d FAR
Except as provi	ded herein, all terms and conditions of the do	cument referenced in Item 9A	or 10A, as heretofore change	ed, remains unchanged	and in full force	and effect.	
<del></del>	ND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF Raoul D. Scott, Dire	CONTRACTING OFFIC	CER (Type or pri	nt)	Division
	- 1					- 3	
15B. CONTRA	CTOR/OFFEROR	15C. DATE SIGNED	RAOUL SCO		RAOUL SCOTT 1:40:17 -04'00'	16C. DA	TE SIGNED
(S	ignature of person authorized to sign)	_	(Signature	of Contracting Officer)			

# 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

As prescribed in 4.2105(b) and in the applicability instructions in interim FAR Case 2019-009, insert the following clause:

# Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2020)

# (a) <u>Definitions</u>. As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

## Critical technology means-

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
  - (ii) For reasons relating to regional stability or surreptitious listening;
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition. (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

- (2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.
  - (c) Exceptions. This clause does not prohibit contractors from providing—
- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
  - (d) Reporting requirement.
- (1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at https://dibnet.dod.mil. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at https://dibnet.dod.mil.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause
- (i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
- (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)

		OF	RDER FOR SU	PPLIES OR SERV	ICES				PAGE	OF PAGES				
IMPORTANT:	Mark all	packages and papers with	contract and/or or	der numbers.	Marian at Alama 4				1	2				
1. DATE OF OR	DER	2. CONTRACT NO. (If any) 68HERC19D0003						•						
04/28/20	20	68HERC19D0003			a. NAME OF CONSIGNEE									
3. ORDER NO. 68HERC20			4. REQUISITION/F		Office of Research and Development									
5. ISSUING OFF	FICE (Addi	ress correspondence to)	L		b.STREETADDRESS US Environmental Protection Agency									
26 West	Marti	tal Protection . n Luther King D			109 Т	.W.	Alexander Dr	rive						
Mail Cod Cincinna	Cincinnati OH 45268-0001				c. CITY Resea	ırch	Triangle Par	d. STATI	E e. ZIP CODE 27711					
7. TO: Robe	ert To	th			f. SHIP VI	Α			<u>,</u>					
a. NAME OF CO		or ted, L.L.C.					8. TY	PE OF ORDER						
b. COMPANY N	AME				a. PU	RCHA	SE		X b. DELIVE	RY				
c. STREET ADD	RESS				REFERE									
9300 LEE	HIGH	WAY							Except for billing instructions on the reverse, this delivery order is					
					8				subject to instructions contained on this side only of this form and is					
					1		ne following on the terms pecified on both sides of		issued subject to the terms and conditions of the above-numbered					
d.CITY FAIRFAX			e. STATE VA	f. ZIP CODE 220316050	this order	and or	n the attached sheet, if elivery as indicated.		contract.	e above-numbered				
9. ACCOUNTING See Sche		PROPRIATION DATA			10. REQUISITIONING OFFICE ORD/OSIM-CIN									
		CATION (Check appropriate b	· —			No.			12. F.O.B. P	OINT				
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f. SERVICI	E-DISABLE AN-OWNE		ED SMALL BUSINES R THE WOSB PROG		DWOSB									
		13. PLACE OF		14. GOVERNMENT B/L N	O.		15. DELIVER TO F.O.B. ON OR BEFORE (Dat		16. DISCO	DUNT TERMS				
a. INSPECTION Destinat		b. ACCEPTANCE Destinati					ON OR BEFORE (Dat 04/27/2021							
,				17. SCHEDULE (See	reverse for	Rejec	tions)							
ITEM NO.			OR SERVICES		QUANTITY UNIT PRICE (c) (d) (e)			AMOUNT (f)		QUANTITY ACCEPTED (g)				
	TOCOR 04/27	Number: 072648 : ELIN ULRICH Ma	579	Date:										
	18. SHIP	PING POINT		19. GROSS SHIPPING V	VEIGHT		20. INVOICE NO.			17(h) TOTAL				
		24 MAIL INVOICE TO								(Cont. pages)				
	21. MAIL INVOICE TO:								1					
SEE BILLING	a. NAME	a.NAME RTP Finance Center						70.00	\$0.00 17(i) GRAND TOTAL					
INSTRUCTIONS ON REVERSE	b. STREET ADDRESS US Environmental Protection RTP-Finance Center (AA216-1 109 TW Alexander Drive				01)	су								
	www2.epa.gov/financial/conc.CITY  Durham					TE	e. ZIP CODE	\$47 <b>,</b> 4	47,455.00					
22. UNITED S	STATES O	F 0.4	/20/2020		) <del>=</del>		23. NAME (Typed)							
	ABY (Sigi	nature)	/28/2020 (1) (1) (20)	Soling.	ELECTRO SIGNATA		William M. TITLE: CONTRACTING		FICER					

# ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO

2

 IMPORTANT: Mark all packages and papers with contract and/or order numbers.

 DATE OF ORDER
 CONTRACT NO.
 ORDER NO.

 04/28/2020
 68HERC19D0003
 68HERC20F0225

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT		AMOUNT	QUANTITY
(a)	(b)	ORDERED (c)	(d)	PRICE (e)	(f)	ACCEPTEI (g)
	Admin Office:	7.7		1-7	V	(0)
	CAD					
	US Environmental Protection Agency					
	26 West Martin Luther King Drive					
	Mail Code: W136					
	Cincinnati OH 45268-0001					
	Accounting Info:					
	19-20-C-26B2000-000FK9XR6-2532-26A5C-2026B2E					
	008-001 BFY: 19 EFY: 20 Fund: C Budget Org:					
	26B2000 Program (PRC): 000FK9XR6 Budget					
	(BOC): 2532 Cost: 26A5C DCN - Line ID:					
	2026B2E008-001					
	Period of Performance: 04/28/2020 to					
	04/27/2021					
001	Contract Number 68HERC19D0003, Task Order					
	0024 Identification of Chemicals Measured					
	in Environmental Media, Biological Media,					
	and Products via Literature Searching, Text					
	Mining, and Manual Curation					
			ı			

# PERFORMANCE WORK STATEMENT CONTRACT NO. 68HE0C18R001 TO -TBD

NOTE: This task order builds from the work performed in the Year 3 Option Period under Work Assignment # 4-108 under Contract No. EP-C-14-001. The work continues and provides additional product work performance and deliverables.

**TITLE:** Identification of Chemicals Measured in Environmental Media, Biological Media, and Products via Literature Searching, Text Mining, and Manual Curation

PERIOD OF PERFORMANCE: One Year After Award

#### Specify Section & Paragraph SOW: (select all that apply)

A. Assessment Issues and Documents

B. Risk Assessment Methods Research and Development

F. Information Management

X G. Literature Search

H. Physiologically-Based Pharmacokinetic (PBPK) Model Technical Support

#### I. PURPOSE

The purpose of this task order (TO) is to provide services to the U.S. Environmental Protection Agency's (hereinafter EPA or Agency) Computational Exposure Modeling of the National Exposure Research Laboratory, Office of Research and Development (ORD).

#### II. BACKGROUND

Thousands of chemicals are present in a variety of environmental media (e.g., air, water, soil, sediment, dust), consumer products and articles (e.g., personal-care products, food packaging materials, clothing), and biological media (e.g., blood, urine, teeth). Yet, little is known about the exact identity and character of these compounds across media. As such, suspect screening and non-targeted analysis methods (SSA and NTA, respectively) are now being developed within EPA/ORD to better characterize the chemicals to which humans and other species are frequently exposed. Three key steps in ORD's SSA/NTA workflow are determining: 1) the chemical formulas that are commonly present in a given sample; 2) the chemical structures that are consistent with these formulas; and 3) the most likely structure, out of all possible structures, for any given formula. For step 3, the determination of the most likely structure depends, in part, on the likelihood that a given compound could be found in the sampled media. The focus of this project is to collect data from the published literature that will be the basis for determining this likelihood.

For any given formula "hit", we can generate list of candidate structures/compounds.

- We first want to know: Which candidate compounds have been measured in the sampled media?
- We may also want to know: Is the known or predicted functional use of a given compound, as well as its physicochemical properties, consistent with its presence in a given media?

Data collected from this project will enable ORD investigators to answer one or both of these questions for any given candidate compound. It is expected that the answers to these questions will help ORD investigators correctly select the most likely candidate structure for each identified formula in a given sample. A key goal of this work is limiting the number of false positive findings in ORD-led SSA/NTA research activities.

The focus of this contract work will be to build or expand upon an existing "Multi-media Chemical Monitoring Database" via thorough evaluation of the published scientific literature and other accessible databases. Under a previous period of performance, the contractor performed complete or partial literature searches and data extraction for some media: indoor air and dust, biological media, building materials, and consumer articles.

Table 1.

Criterion	Acceptance Specification
Currency	1990 to present
Geographic Scope	All countries (but only articles published in English)
Accuracy/Reliability	Published in peer-reviewed journal
Source of Information	Google Scholar, Web of Knowledge, ScienceDirect, PubMed
Media	Environmental Monitoring:
	Indoor Air (Phase 2 data extraction in process)
	Indoor Dust (Phase 2 data extraction in process)
	Consumer Articles (title/abstract screening in process)
	Building Materials (title/abstract screening in process)
	Food
	Hand and Surface Wipes
	Sediment
	Soil
	Biological Monitoring: Blood, Serum, Plasma, Urine, Breast Milk, Breath, Skin,
	Semen, Feces, Hair, Teeth, Fingernails (title/abstract screening complete)

Table 1 provides the acceptance criteria identified and used under the previous contract and the current status of the literature search, evaluation, and extraction activities. This PWS continues the literature screening and data extraction activities. The TO-COR is authorized to provide technical direction in accordance with the contract. This PWS instructs the Contractor to perform the tasks described below.

#### 1. Updated QAPP Materials

Based on technical direction from the TO-COR, the contractor shall update any quality assurance project plans previously develop for related literature review work assignments to be appropriate for this TO.

#### 2. Data Extraction for Indoor Air and Dust

The Contractor shall continue with data extraction for indoor air and dust. The full text of articles that meet quality acceptance criteria in Table 2 that have not been subject to full text review (if any) or data extraction will be further evaluated using text mining tools and manual curation. Articles flagged as having been captured in other databases will be discussed with EPA prior to curation in an effort to not duplicate previous work (e.g., information already collected from the literature and stored in an existing approved database [e.g., EPA's ACTOR database] may not require further data extraction). Extracted data from EPA approved articles shall

include, at a minimum: 1) chemical name; 2) CASRN; 3) DTXSID [available from the EPA CompTox Dashboard]; 4) medium/media studied; 5) general method used (e.g., LC-TOF/MS, positive mode electrospray ionization) and 6) level of confidence in identification, if provided (i.e., confirmed, probable, or tentative ID). Additional information to be collected, if available, includes: 1) origin of sample (e.g., specific or general location); 2) measured concentration; and 3) method detection limit, or equivalent. The extraction forms developed and used under the previous WA will be used; additional fields and formats may be developed as directed by the WA-COR. EPA will provide full text documents via the EPA library or interlibrary loan if they cannot be obtained by ICF. Extracted data will be provided to EPA in a machine-readable form as determined by discussion with the TO-COR.

# 3. Full Text Screening and Data Extraction for Biomonitoring

The Contractor shall continue with data extraction for biomonitoring studies. The full text of articles that meet quality acceptance criteria in Table 2 will be further evaluated using text mining tools and manual curation. Articles flagged as having been captured in other databases will be discussed with EPA prior to curation in an effort to not duplicate previous work (e.g., information already collected from the literature and stored in an existing approved database [e.g., EPA's ACTOR database] may not require further data extraction). Extracted data from EPA approved articles shall include, at a minimum: 1) chemical name; 2) CASRN; 3) DTXSID [available from the EPA CompTox Dashboard]; 4) medium/media studied; 5) general method used (e.g., LC-TOF/MS, positive mode electrospray ionization) and 6) level of confidence in identification, if provided (i.e., confirmed, probable, or tentative ID). Additional information to be collected, if available, includes: 1) origin of sample (e.g., specific or general location); 2) measured concentration; and 3) method detection limit, or equivalent. If extraction forms were not developed for biomonitoring data under the previous work assignment, then they will be developed here. EPA will provide full text documents via the EPA library or interlibrary loan if they cannot be obtained by ICF. Extracted data will be provided to EPA in a machine-readable form as determined by discussion with the TO-COR.

# 4. Development of Materials for Publication of the Multimedia Monitoring Database.

Under a previous WA, ICF developed QA methods and scripts for a mySQL version of the Multimedia Monitoring Database. The contractor will generate or revise text describing these QA processes for inclusion in a peer-reviewed manuscript. ICF will also provide review and comments on a full draft manuscript.

**Deliverable 1:** Updated QAPP

**Deliverable 2:** Extracted literature data: indoor air and dust

Deliverable 3: Extracted literature data: biomonitoring

**Deliverable 4:** Draft material on QA methods for peer-reviewed publication

**Deliverable 5:** Comments on final draft peer-reviewed publication

#### IV. ANTICIPATED DELIVERABLES

All products by the Contractor must be of high quality, written in a clear concise style, with a logical organization and presentation. Deliverables shall be provided to EPA in electronic formats compatible with EPA-supported software (likely to be Word, R, and Excel).

#### V. DELIVERABLES AND SCHEDULE

Updated QAPP	2 weeks after receipt of initial technical direction from TO-COR
Extracted literature data: indoor air and dust	3 months after receipt of initial technical direction from TO-COR
Extracted literature data: biomonitoring	6 months after receipt of initial technical direction from TO-COR
Draft material on QA methods for peer-reviewed publication	1 month after receipt of initial technical direction from TO-COR
Comments on final draft peer- reviewed publication	1 month after receipt of draft manuscript

#### VI. MANAGEMENT CONTROLS

- 1. All deliverables shall be reviewed for conformance to the requirements of this TO before being approved as final.
- 2. The Contractor shall comply with other applicable requirements for final TO reports stipulated in contract.

### VII. NOTICE REGARDING GUIDANCE PROVIDED UNDER THIS PROJECT

Guidance is strictly limited to technical and analytical support. The Contractor shall not engage in activities of an inherent governmental nature such as the following:

- (1) Formulation of Agency policy
- (2) Selection of Agency priorities
- (3) Development of Agency regulations

Should the Contractor receive any instruction from an EPA staff JarenPH@0007 person that the Contractor ascertains to fall into any of these categories or goes beyond the scope of the contract or TO, the Contractor shall immediately contact the Work Assignment Contracting Officer Representative (COR), Project Officer (PO), or Contracting Officer (CO).

#### VIII. SPECIAL CONDITIONS AND ASSUMPTIONS

The Contractor shall hold a conference call with the EPA COR at the initiation of the task order, and shall provide a bi-weekly update to the COR by telephone for the duration of the TO, in addition to the standard reporting requirements of the contract.

# IX. EPA CONTACT INFORMATION

Contracting Officer Representative: Kristin K. Isaacs, PhD, NERL/CED, isaacs.kristin@epa.gov, 919-541-2785

Alternate COR: Elin Ulrich, PhD, NERL/EMMD, ulrich.elin@epa.gov, 919-541-3717

#### Appendix A

#### **Quality Assurance Instructions for Contractors Citing Secondary Data**

Section 515 of the Treasury and General Government Appropriations Act for fiscal year 2001 directed the Office of Management and Budget (OMB) to issue guidelines to all Federal agencies to ensure and maximize the quality, objectivity, utility, and integrity of the information they disseminate. This law and the OMB guidance subsequently issued in 67 FR 8452 (02/22/02) underscore the need for EPA/NCEA to assess the quality and credibility of the secondary research information cited in its assessment documents.

Secondary research information is defined as information that was originally produced for one purpose but is now being recompiled or reassessed for a different purpose. Secondary research information usually originates from such primary sources as journal articles, books, government and industry reports, databases, and models. The set of processes that follows serves as a guide to evaluate the strength of secondary data gathered from these primary sources.

The Contractors must list the sources for the references cited in his/her document chapters or sections. The source list will include but not be limited to the names of any commercially available or local databases searched by computer or by hand, the search terms and search strategy used, and the time period of the search. List any print sources like books or journal articles which provided references. List any sources of raw data.

After fully reporting all of the reference sources, identify the most relevant information or key studies among the references you cite and critically evaluate them. Key studies are those most crucial or pivotal to answer the research questions for the project. The key study may have positive or negative results and may even be all that is currently available on the research topic, but the key study is integral to any discussion of the topic. Sometimes, the key study is not recognizable until all of the literature is gathered and evaluated. Key studies should exhibit at least most of the general attributes defined below:

FOCUS: the work not only addresses the area of inquiry under consideration but also contributes to its understanding;

VERIFY: the work is consistent with accepted knowledge in the field or, if not, the new or varying information is documented within the work; the work fits within the context of the literature and is intellectually honest and authentic;

INTEGRITY: Is the work structurally sound? In a piece of research, is the design or research rationale logical and appropriate?

RIGOR: the work is important, meaningful, and non-trivial relative to the field and exhibits sufficient depth of intellect rather than superficial or simplistic reasoning;

UTILITY: the work is useful and professionally relevant; it makes a contribution to the field in terms of the practitioners' understanding or decision-making on the topic.

CLARITY: Is it written clearly and appropriately for the nature of the study?

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# 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

As prescribed in 4.2105(b) and in the applicability instructions in interim FAR Case 2019-009, insert the following clause:

# Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2020)

# (a) <u>Definitions</u>. As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

#### Critical technology means-

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
  - (ii) For reasons relating to regional stability or surreptitious listening;
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition. (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

- (2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.
  - (c) Exceptions. This clause does not prohibit contractors from providing—
- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
  - (d) Reporting requirement.
- (1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at https://dibnet.dod.mil. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at https://dibnet.dod.mil.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause
- (i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
- (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)